



CAREER RESOURCE CENTER
YOUR JOB SEARCH PARTNER

February 2020 CALENDAR OF EVENTS

(Closed 2/17)

Programs marked with ♦ are open to non-members for a fee of \$20.

Programs are generally 90 minutes in length unless otherwise notated.

5th WED 10:00 AM-2:00 PM "PROFESSIONAL HEADSHOTS" No appointment necessary; Photos are \$30 cash only

Provided by: Martha Abelson Photography

Your LinkedIn photo will be seen by most recruiters and hiring managers. Are you putting your best face forward? Arrive dressed for success and Martha will capture you looking confident and professional. Photos taken first come/first serve.

11th TUE 6:30 PM "NETWORK WITH AN EMPLOYER – EPNA" Open to the public, no fee – Registration Required

Presented by: Jill Velan, Chief Operations Officer and Esther Pochron, Chief Sales and Marketing Officer, EPNA, LLC

EPNA is hiring several Merchant Consultants in the local market. This role is ideal for those who desire an opportunity with flexibility, for those recently re-entering the workforce, or for those looking to supplement their income. Merchant Consultants may create their own schedules and work full or part-time. Jill and Esther will answer questions about the company and opportunities. Applications will be available, and interviews will be scheduled for eligible candidates. For a link to the full job description visit CareerResourceCenter.org/calendar and it is in the description of this program.

12th WED 10:15 AM "WRITING AN EFFECTIVE RESUME" ♦ Registration Required

Presented by: John Strauss, former Senior Principal at Accenture

Your resume must be targeted to the position for which you are applying, highlight your accomplishments, and show the unique value you bring to the table. Learn how to produce an effective resume that will get the attention of employers and accelerate the process. Individual follow-up will be available for CRC Members.

14th FRI 10:15 AM "THE PATHWAY TO EMPLOYED, FULFILLED & FIRED UP!" CRC Members Only; Registration Req.

Presented by: Debbie Pickus, Founder and CEO, Team Fireball Inc.

Debbie will highlight the ways mindset and decisions affect our lives including job search. Learn the 5 steps toward employment and fulfillment: Get it in your gut, Choose the path, Destiny Decision, Action Accelerator and Accountability. In this interactive session participate in exercises addressing inner conflict and the power of decision.

19th WED 10:15 AM "FIVE RULES FOR BUILDING A CAREER YOU LOVE" ♦

Presented by: Terry McDougall, Executive Coach, Terry B. McDougall Coaching

Work is a game and when you learn the unwritten "rules" you will have more success. Attendees will participate in exercises and discussion for each of these rules: 1. Know Yourself; 2. Know How You Add Value; 3. Know Your Options; 4. Develop Relationships Daily; and 5. Take Imperfect Actions. You will rediscover the energy, assets, and confidence that you already possess to help in job search and career development.

20th THUR 10:15 AM "FORM HABITS TODAY, REACH GOALS TOMORROW" CRC Members Only; Registration Required

Presented by: Gail Spiel, Support Group Leader, MSW University of Chicago School of Social Service Administration

"First we make our habits, then our habits make us." Clear goals and good habits are essential for the outcomes we want in life. Goals provide direction, while habits provide a systematic approach, or a road map, to navigate along the way. One cannot exist without the other. This **peer group workshop** will explore the habits we need to sustain to achieve our goals.

25th TUE 7:00 PM "LINKEDIN – Getting Started" ♦ Registration Required

Presented by: David O'Brien, Global Director of Human Resources, HydraForce

LinkedIn is an essential tool in today's job market. David will address what it is, why it is important and how to get started. He will walk you through building your profile and how to begin using this powerful professional network.

28th FRI 10:15 AM "MANAGING YOUR FINANCES DURING TRANSITION" Open to the public, no fee

Presented by, Melissa Osuch, CFEd, Financial Advisor, Strategic Advisors of Illinois

Managing your money while unemployed is unique and challenging. Learn what you can do to maintain your financial health and prioritize your financial goals. Now that tax season is underway, Melissa will discuss tax law changes for 2020.

Hours: M W TH 9:30 am - 4:30 pm
TU 4:00 pm – 9:00 pm
F 9:30 am - 12:30 pm

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www.CareerResourceCenter.org



CAREER RESOURCE CENTER

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Career Resource Center, Inc.® is the proven confidence-building, employment resource featuring individualized attention, education, training, and coaching by industry professionals. **Results-focused, CRC has assisted nearly 14,000 job candidates during its 29 year history.** Our strength is in energizing and empowering job seekers through relevant, proven job search strategies. Our professionals focus on helping job candidates **optimize their search efforts and maximize their results.** Modest fees are possible as this 501(c)(3) nonprofit is supported by donors and volunteers.

Services

Job Search Coaching Sessions: Private, confidential sessions on identifying and articulating strengths, determining focus, search strategies and tactics; plus coaching throughout your search.

Interview Preparation: Private sessions prepare candidates for interviews: plus mock and video interviews that may be digitally recorded and critiqued.

Job Search Strategies Roundtables: Informal small group sessions facilitated by CRC advisor.

Microsoft Office Tutoring: Word, Excel and PowerPoint.

LinkedIn Tutoring: Optimize your use of this professional network.

Education & Training Programs: Professionals share their expertise with the goal of helping individuals enhance their professional toolkit and gain the knowledge and skills critical for conducting a successful job campaign.

Online Job & Research Specialist: Individual assistance on identifying effective job search websites, researching businesses, finding job opportunities, completing online applications, and more.

Networking Sessions: Outside professionals facilitate an animated exchange of information between participants. *Open to the public at no charge. Bring resumes, business cards, and handbills.*

Resources

Office Away From Home: Wi-Fi along with 5 computer workstations, 3 desks with laptop hook-ups, printer, copier, and paper.

Reference Library: Employment directories, guides, newspapers, etc.

Online Employer Database: ReferenceUSA™ a premier reference tool offering access to a proprietary database of 24 million U.S. businesses.

CRC LinkedIn Group: Engage in dialog regarding job search, expand connections, gather information, and receive job postings.

Kristina Phillips...Executive Director				
Kelly Clark...Director of Programs		Linda Bucher...Development Coordinator		
CRC's Volunteer Team				
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Funding for this 501(c)(3) nonprofit is provided by foundations, corporations, religious congregations, community groups, townships, benefactors, alumni, and directors.

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